

# Introductory Booklet

Certificate II  
Australian Land Conservation  
And Restoration



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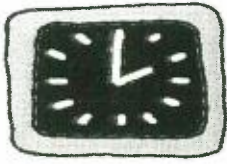
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## Introduction to the Course



This topic should take you about  
4 hours to complete.

Welcome to the Certificate II in Australian Land Conservation and Restoration. We hope you enjoy working your way through this course and find your study rewarding.

This course will provide you with either an opportunity to begin a career in Land Care, or for those of you already working in this area, an opportunity to develop your knowledge and skills.

### College Handbook

You should have already received the *Booroongen Djugun College Student Handbook* that tells you all about the role of the College and your responsibilities as a student.

This *Introductory Booklet* contains information about this course, what is in it, how it is organised, and how to go about completing activities and assignments.

## What's in the Course?

The course is made up of core units and elective units. The core units are the units that must be done. The elective units are units you **choose** to do.

There are a set number of hours for each unit. For example, the core unit LCR001 Introduction to the Land Conservation and Restoration Industry is ten (10) hours.

To gain your Certificate II in Australian Land Conservation and Restoration you must complete enough units to total 390 hours.

There are nine (9) core units and they total 246 hours. To complete the 390 hours for the course you will need to choose electives that make up 130 hours.

Core units:	246 hours
Electives	<u>144 hours</u>
Total	390 hours

The core units and elective units for the course are on the next page. You will need to tell the College the elective units you would like to do.

## Core Units

Unit Number and Name	Hours
LCR001- Introduction to the Land Conservation & restoration industry	10
LCR002- Occupational Health & Safety	20
NCS001- Workplace communication	40
LCR004- Introduction to the History of Aboriginal Land Management	40
LCR005- Introduction to Site Assessment	20
LCR006- Tool for plant Recognition	30
SIM003- Ecoskills 1	40
ALI102- First Aid	26
ALI110- Introduction to Hand and Power Tools	20
TOTAL HOURS	246

## Electives

	Hours
SIM004 Eco Skills 2	40
ALI221 Site Tours-Planning and Preparation	20
LCR264 Recognition of Weeds	20
LCR221 Aboriginal Land Management 1	40

## Getting your First Aid Certificate

To successfully complete this course you will need to gain a First Aid Certificate. You will be able to do this through the College and will need to contact them for details.

If you already have a current First Aid Certificate you will need to send a copy of the Certificate to the College. The copy you send to the College must be signed by a Justice of The Peace to say that they have sighted the original copy of the Certificate.

## Time for Study

As you should have already read in the *College Handbook*, organising a time and place to learn will help you to successfully complete this course. Arranging time to study, if possible in a place where you will not be interrupted, will make your learning easier and help you to get your assignments back to the College on time.

As the *College Handbook* suggests, developing a weekly timetable is a great idea, especially if you are not used to studying, or are a very busy person. Use the timetable in the *College Handbook*, but remember to make sure you leave time for recreation and other work, family, and social commitments. Once you have developed your timetable it is important to try to stick to it. However, as we all know things happen, like illness, which can disrupt our plans. Keeping to your timetable will help you stay on track, as trying to catch up can sometimes be difficult.

The college staff are there to help you with your study and assignments. If you find yourself getting behind or you are finding the course difficult, College staff will be able to talk things through with you.

The College telephone number, 1800 630 230, is a Freecall number so if things get difficult. Don't give up! Give the college a ring.

## Assignments

Throughout this course you will be required to complete and send to the College assignments that will help the staff at the College see how you are going, and to check that you understand the information that you are learning. These assessments will be marked by staff at the College and returned to you with comments so that you can see how you are progressing.

The first assignment is at the end of this booklet. Remember the College staff are there to assist you with your assignment if you are having any difficulty.

## Resources

There are lots of places where you may be able to find resources and information to help you with your learning. Local libraries have books and magazines; tourist information centres have pamphlets and information sheets. You may also find information from National Parks and Wildlife, Local Aboriginal Land Councils, Land Care Groups or by talking to community Elders.

Some of you may have 'internet' access to be able to find useful information on the net.

Throughout the course we will give you lists of helpful places to find information or lists of books you might be able to buy or borrow from your local library.



During this course you will come across a lot of words that you may have never heard of, or seen before. Most of the time we will explain the meaning of each of these new words. However sometimes you may have difficulty understanding all of the words, and when this happens using a dictionary may be useful.

To help you remember and learn the meaning of these new words we have drawn up a special chart called 'My Words'. As you come across new words you can use this chart to list the new words and write their meanings as well as write other words that might mean the same thing in your community. You will find your 'My Words' chart at the end of this booklet. Being able to keep all these new words and their meanings in one place can be helpful while you are doing the course.

## Symbols used in the course

Throughout the course you will find special symbols that will help you with your learning. These are a signal for you to stop reading and either write something, ask yourself a question, read something or complete an assignment.

On the next pages are the symbols you will find. Spend some time looking at these symbols and understanding what they mean.



## This topic should take you...

This symbol shows you how much time a topic should take you to complete. The time is only a guide for you – we all learn differently and some people will take longer to do certain things but be quicker at others. However, if you are finding that lots of topics are taking you much longer than what is suggested, you should talk to someone at the College.



## Activity

This symbol means that we would like you to do something. This might be making some notes on something you have been reading about, writing down your thoughts, making a list, finding some information, or asking someone else some questions. You do not have to send these activities to the College, but it is important that you do them, as they will help you to complete the assignments that you have to send back to the College.



## Think About

This symbol means that we would like you to think about what you have been reading before you continue. You might find it helpful to jot down some notes or draw some pictures about your thoughts so you can come back and look at them later.



## Read

This symbol means that we would like you to read something. It might be part of a book, an article from a newspaper or magazine or a pamphlet that is included as part of the course. Make sure you read and understand the information before moving on. Writing



things down can help you remember, so you might find it helpful to make some notes as you go. If you have trouble reading or understanding any information you could ask someone to read it to you and to explain what it's about, or ring the College.

## Assignment

This symbol means that you will need to complete and send the assignment to the College for someone to mark. The *College Handbook* contains information about assignments, including how they are to be presented, when they are due and where you should send them. Assignments will be on coloured paper.



## Quiz

This symbol means that you have reached the end of a topic and we would like you to do a short quiz to test yourself on what you have learnt. You do not need to send these quizzes to the College. You will need to read each question and tick (✓) the 'yes' box if you feel you can answer the question. If you are not sure of the answer you will need to go back and read the information again. Once you have done that and gained a better understanding, try the quiz again. When you are able to answer 'yes' to all the quiz questions you can start the next module. If for you are having difficulty with the quiz you should talk to someone at the College.



# Assessment 1

## Introductory Booklet

This is your first assessment activity

You should follow the instructions in your *College Handbook* when sending this assignment to the College.

People who work at the College would like to get to know you a bit better and give you a chance to practice some of the skills you will use during the course.

To complete this assignment answer the following questions.

1. Why have you chosen to do this course?

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2. What do you hope to gain from this course?

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3. Have you ever studied before?

If so, tell us about your experiences.

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4. Have you developed a weekly timetable yet?

(Remember there is a blank one in the back of the *College Handbook* you might like to use)

Yes

No

If not when will you do it?

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5. What is the address you need to send the assignments to?

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6. What equipment do you think you might need to complete your study?

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7. Who do you contact at the College if you have a problem?

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8. Can you think of any reasons you might have difficulties completing the course?

Yes

No





10.If you need more information than what is provided in the course materials, where can you go for more information or resources?

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11.Make a list of people who may be able to help you if you have any problems with the course?

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## Quiz

Time to test yourself

Read the following questions. If you feel you are able to answer the questions, tick (✓) the 'yes' box and if you are not sure of the answer tick (✓) the no box. If at the end of the quiz you have ticked any of the 'no' boxes you should go back and read the material again to try and get a better understanding. Then try the quiz once more.

When you are able to answer 'yes' to all the quiz questions you can start the next module. If for any reason you are having difficulty with the quiz you should talk to someone at the college.

Are you able to:

1. Name the other booklet you have been sent?

Yes

No

2. Say how many units make up this course?

Yes

No

3. Explain the meaning of the symbols that we will use in this course?

Yes

No

## 'My Words'

You can use the chart to list new words, their meanings and other words that might mean the same thing in your community. You are encouraged to fill in this chart each time you come across a new word in the course. To help you get started we have put your first new word, regeneration in the chart.

NEW WORD	MEANING	OTHER WORDS
regeneration	Return to natural state	Rehabilitate renew





